

DEFINITIONS

ALA	Australian Leadership Awards; a program for scholarships and fellowships, administered by AusAID
ALA Fellowship	An award for short term study, research or professional attachment in Australia. The program in Australia may be with Australian business, industry, professional, media, community, government, media, research or education organisations or institutions.
ALAF Program	Australian Leadership Awards – Fellowships Program
ALA Fellowships – Application Form	The form available on the AusAID website to be completed by Australian organisations applying for a grant for an ALA Fellowship.
Australian host organisation	An Australian organisation that has been awarded a fellowship grant.
Australian organisation	An Australian organisation submitting a proposal for a fellowship grant.
ALA Fellow Nomination Form	The form available on the AusAID website to be included for each person being nominated as a Fellow through an Australian organisation for consideration for an ALA Fellowships award.
ALA Scholarship	An award for full-time masters or doctoral study at an Australian university.
Counterpart organisation(s)	The overseas organisation(s) that will be working in partnership with the Australian organisation.
Endeavour Executive Awards	Individual fellowship award program administered by Department of Education, Employment and Workplace Relations.
Funding Agreement	The agreement signed between AusAID and the Australian organisation that defines the program/activities, timeframe, financial and other responsibilities of each party.
Leadership	The ability to influence and achieve change, preferably from a strong position within an organisation.
Post	Australian Diplomatic Mission (High Commission or Embassy) with AusAID representation.
Priority Areas	Issues the Australian Government has identified as a priority. For 2007/08 they are international trade, security, pandemics and climate change (including clean energy).
Whole of Government	Public service agencies working across portfolio boundaries to achieve a shared goal and an integrated government response to particular issues.

ABBREVIATIONS AND ACRONYMS

ACR	Activity Completion Report	ESP	External Selection Panel
AHO	Australian Host Organisation	IELTS	International English Language Testing System
ALA	Australian Leadership Awards	IWG	Internal Working Group (AusAID)
ALAF	Australian Leadership Awards Fellowship	MOU	Memorandum of Understanding
ALAS	Australian Leadership Awards Scholarship	NGO	Non Government Organisation
AusAID	Australian Agency for International Development	ROU	Record of Understanding
DFAT	Department of Foreign Affairs and Trade (Australia)	WoG	Whole of Government

1 AUSTRALIAN LEADERSHIP AWARDS FELLOWSHIP PROGRAM (ALAF Program)

The Australian Agency for International Development (AusAID) is the Australian Government agency responsible for managing Australia's overseas aid program. The objective of the aid program is to assist developing countries reduce poverty and achieve sustainable development, in line with Australia's national interest.

The Australian Leadership Awards (ALA) - Fellowships are a component of a regional program that aims to develop leadership and build partnerships and linkages with the Asia-Pacific.

The ALA's other component, scholarships, targets future leaders for longer term study in Australia at the postgraduate level. Through the ALA program, the aid program seeks to build a cadre of leaders and professionals capable of advancing regional reform, development and governance. It will increase exchange of knowledge and information within the Asia-Pacific region and build common purpose and understanding between Australia and the region through the development of effective networks.

A broad cross section of Australian society engages with the Asia Pacific region at government, business, professional and community levels. The ALAF Program offers Australian organisations, from all sectors, the opportunity to deepen and broaden their links with leaders and professionals in the Asia Pacific region.

Grant funding of up to \$35,000 per fellow for ALAF Program activities is offered on a competitive basis to Australian organisations to host leaders or mid-career professionals from the Asia-Pacific region for short-term specialised research, leadership training or professional attachments, delivered in Australia.

Co-contribution is an important principle in the ALAF Program. Grant funding of selected Fellows contributes to airfares, living costs and approved activities related to the Fellowship placement. Host organisations are expected to cover administrative costs (see section 5.3).

1.1 Goal

The goal of the ALAF Program is to develop appropriately trained current and aspiring leaders in priority areas, who, in the short-to-medium term, will be in a position to advance key regional policy objectives.

1.2 Purpose

To provide current leaders and/or mid-career professionals with high quality, flexible, responsive and continuing access to Australian ideas or expertise to assist them.

1.3 Outcomes

Fellowships will foster and strengthen links between a wide range of Australian organisations and their counterparts within the Asia-Pacific region, extending beyond government and academic spheres of traditional scholarship programs. They will provide the Australian Government with the ability to respond quickly to evolving priorities within the region, using Fellowships to build expertise and leadership around these priorities.

1.4 The Program

The ALAF Program is designed to complement individual bilateral country programs by offering flexible Fellowship placements which address current and emerging issues at the country, sub-regional and regional level.

Fellowships are only available for programs delivered in Australia by selected Australian host organisations.

Australian organisations may apply for grants to deliver Fellowship activities in a broad range of fields relevant for leaders in the Asia-Pacific region.

Applications addressing the priority areas of International Trade, Security, Pandemics and Climate Change (including Clean Energy) are particularly encouraged. Australian organisations may also propose Fellowship placements addressing an issue or priority that they consider would significantly benefit Australia's foreign policy agenda or development objectives within the Asia-Pacific region.

Submissions in all cases will need to demonstrate the relevance of the proposed Fellowship activities to the priorities identified.

Gender equality is an important overarching principle of the Australian aid program. Men and women should participate in and benefit equally from the program, and the program should promote equality between men and women. The ALAF Program provides a significant opportunity to support women as well as men in leadership positions and to assist a cadre of emerging leaders understand in practice how gender equality promotes effective development.

2. ELIGIBLE APPLICANTS

Eligible applicants are restricted to Australian organisations demonstrating on-going linkages with counterpart overseas organisations. Australian organisations must be legal entities with an Australian Business Number (ABN). Examples are:

- **Australian Government departments** - (Federal, State/Territory and local), government agencies, statutory authorities, and Government Business Enterprises.
- **Australian organisations or institutions** - research centres, higher education providers, vocational education and training providers, peak business bodies, Australian chambers of commerce, community groups, NGOS, media, professional associations.
- **Australian businesses** - may also apply, noting that proposals must not provide, or aim to provide, a direct commercial benefit to any Australian or partner country company or consortium.

Note: Partner country counterpart organisations and individual fellows may not apply directly for support. They must be sponsored by an Australian organisation. They may, however, initiate contact with their Australian counterpart to explore the latter's interest in applying for fellowship funding.

Prospective individual fellows may consider applying for Endeavour Executive Awards or other study opportunities available under *Australian Scholarships*. Information can be found on www.australianscholarships.gov.au.

3. ELIGIBLE ACTIVITIES

3.1 What the ALAF Program will fund

ALAF Program funding will be available for selected Australian host organisations to conduct Fellowship activities (for one or more Fellows). Activities are expected to fall into two major classes:

Professional attachment fellowships: emphasis is placed on intensive management training, peer-to-peer learning, short-term training, knowledge sharing, twinning, professional attachments, leadership and/or executive management training.

- *Academic fellowships:* specialised research, seminars, short intensive professional programs, and skills development. Academic Fellowship programs must include activities outside the academic study to enhance the Fellow's professional experience and provide networking opportunities. This could include site visits, seminars and work placements.

Programs may be bilateral or regional:

- **Bilateral** – involving Fellow(s) in counterpart organisation(s) from one overseas country only.
- **Regional** – Fellows coming from a number of counterpart organisations and countries in the region to work on a common issue.

In either case, Australian organisations will need to work closely with their overseas counterpart organisations to develop the ALAF Program submission. Australian organisations should devote sufficient resources in preparing

and planning the Fellowship activities, working cooperatively with counterpart organisations to agree on joint objectives and in nominating people with good potential for implementing new knowledge or skills and effecting positive change in their home country.

3.2 What the ALAF Program will not fund

The ALAF Program does not fund scoping exercises. Applicant organisations are expected to have strong, pre-existing links with their counterpart organisation to be able to identify and develop a program with counterpart support.

Please note: It is expected that a proposed Fellowship program would be no shorter than 10 working days. Travel to and from Australia cannot be included in the calculation of the 10 days.

Proposals must not provide, or aim to provide, a direct commercial benefit to any Australian or partner country company or consortium.

The ALAF Program is designed to complement the ALA Scholarships Program. Scholarships, unlike Fellowships, are for long term academic programs leading to a qualification at Masters or PhD level. Fellowship programs leading to academic qualifications at Masters level or PhD level are not eligible for funding under the ALAF Program.

Fellowship activities focusing on English language training are not eligible for funding (See Section 6 below).

Please note that Fellowship activities that have already commenced are ineligible for funding.

For information on eligible costs see Section 5 below.

4. ELIGIBLE COUNTRIES

Australian organisations may nominate Fellows who are citizens of the following countries in the Asia Pacific region:

- Afghanistan
- Bangladesh
- Bhutan
- Cambodia
- China (excludes Hong Kong SAR and Macau SAR)
- Cook Islands
- Federated States of Micronesia
- Fiji
- India
- Indonesia
- Iraq
- Kiribati
- Laos
- Maldives
- Marshall Islands
- Mongolia
- Nauru
- Nepal
- Niue
- Pakistan
- Palau
- Papua New Guinea
- Philippines
- Samoa
- Solomon Islands
- Sri Lanka
- Thailand
- Timor-Leste
- Tokelau
- Tonga
- Tuvalu
- Vanuatu
- Viet Nam
- Wallis & Futuna

5. ELIGIBLE COSTS

5.1 Fellowships Activity Budget

Note: Maximum of \$35,000 per Fellow

The size of a proposed program/activity and its number of Fellows is not limited, nor are the number of countries from which they may be drawn. Fellowship activities may be for one or more Fellows from one country or for a cohort from a number of countries. However, broad geographic representation and coverage of priorities will be considered in the actual allocation of Fellowship awards. As a guide to budgeting, AusAID's award funding will be a maximum of \$35,000 per fellow inclusive of all Fellow and administrative costs (see 5.2 below). Any further program costs are expected to be the co-contribution of the Australian organisation/counterpart organisation.

5.2 Activity-Specific Costs

Australian organisations may include the following activity-specific costs in requesting ALAF Program funding:

Fellows

- Return economy airfare from/ to home country's international hub only
- Accommodation and living expenses **
- Fellows' tax liabilities (where applicable as a result of Fellowship funding)
- Medical insurance costs when in Australia
- In-Australia transport in respect of approved activities
- Short course/tuition/training course costs

Program Overhead Fee

- Up to 10% of the above costs included as part of maximum \$35,000 per Fellow

****Note: for programs of less than four weeks duration, the accommodation and living expenses must not exceed 40% of the total funding requested.**

Individual administrative costs (below) may be counted as co-contribution, but are not covered by AusAID beyond the Program Overhead Fee.

5.3 Co-contribution

Co-contribution is an important principle of the ALAF Program. The Australian organisation must demonstrate its commitment to the proposed Fellowship activities through contribution from its own financial resources and/or cost-sharing with counterpart organisation(s) in the partner country. Cost-sharing may be as funding or in-kind contributions and may include the following:

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| • Administrative and support costs | • Hospitality costs | • Travel expenses |
| • Staff salaries and allowances | • Office accommodation | • Professional Indemnity Insurance |
| • Management costs | • Office/Operating expenses | • Visa expenses |
| | • Communication costs | • Follow-up activities |

5.4 Multi-year funding

Preference is for the Fellowship activities to be completed within 12 months of funding being granted. In exceptional circumstances funding of multi-year activities may be considered.

Note: Australian organisations are encouraged to seek advice from appropriate sources regarding visa requirements and possible tax implications of ALAF Program grant funding and include any Fellows' costs, where appropriate, in the program budget.

6. ELIGIBILITY OF FELLOWS

To be eligible, all Fellows nominated by Australian organisations must:

- Have citizenship and be residing in an ALA eligible country (see section 4).
- Have been working in their country of citizenship for four years immediately preceding the date of their nomination.
- Be able to take up the nominated ALA Fellowship activities at the time and for duration proposed by the Australian organisation.

Australian organisations will be responsible for ensuring Fellows have an adequate level of English language ability or implement appropriate measures to maximise the benefit to them from the Fellowship activities.

Note: All Fellows will need to satisfy Australian Government visa requirements for entry to Australia. Please consider visa requirements and processing times when developing your proposal. The Australian organisation must undertake to use all reasonable efforts to ensure that none of the nominated Fellows are associated with terrorism.

7. GENDER EQUALITY

Gender equality is an important overarching principle of the Australian aid program, and should apply across the program. This means that men and women should participate in and benefit equally from development interventions, and that our interventions should promote equality between men and women.

Each application should consider how the Fellowship activities/programs can contribute to promoting gender equality. There are two main ways in which the Fellowship can do this – in the substance of the Fellowship activities and by ensuring men and women are given equitable access to the ALAF Program.

a) *Equality in the substance of the program*

Gender equality is relevant across the Australian aid program, and almost every ALAF activity proposal will have the capacity to promote a better understanding of gender equality by participants, whether they are men or women. For example, an activity supporting financial management skills should consider including modules on gender responsive budgeting; a program on infrastructure design should ensure that participants can identify how men and women use infrastructure differently and can devise interventions to meet the needs of both. Whether the participants are men or women, the program/activity can support more sophisticated understandings of gender equality. Questions applicants may ask in devising a gender equality plan include:

- What are the implications for gender equality in this area in the home countries of participants?

- How can this activity support participants to understand and respond to these implications better (e.g. By building particular gender components)

b) *Promoting equitable participation by men and women*

Many professions in developing partner countries are significantly gender segregated, as they are in Australia, so it is sometimes difficult to achieve a gender balance amongst participants. However, there are steps that can be taken to maximise equitable participation. Ideas to think about in developing a gender plan include:

- Are women and men represented in the Fellowship activity in similar proportions to their representation in the wider pool from which they are drawn?
- If not, why not and what can the activity do to address any barriers to more equitable participation (e.g. designing activities that allow a better balance with family responsibilities, addressing discrimination in the application process as far as possible, making sure women or men in the minority in an activity feel supported or comfortable, or opening the activity to a wider pool of potential applicants).
- How will you assess that the activity has promoted equitable participation?

8 COMPETITIVE ALA FELLOWSHIP GRANT PROCESS

Fellowship proposals will be assessed and approved on a competitive basis. AusAID retains discretion to identify and support priority activities in light of evolving Whole of Government (WoG) priorities.

8.1 Submission of Applications

Australian organisations are invited to:

- Submit an application detailing the proposed activities under the ALAF Program, using the ALA Fellowships Application Form. Proposals relating to broad priority areas are encouraged, but not required (see section 1.4).
- A Fellow Nomination Form should be completed for each Fellow accompanied by a Curriculum Vitae (CV) and work plan where appropriate. It is strongly recommended that Fellows are nominated at the time of application, although applications without nominated Fellows will be accepted with prior approval from the ALA Fellowships Secretariat. Please note that the funding round is a competitive one with the quality of Fellows a criterion for assessment.
- A support letter from each counterpart organisation must be provided stating in each case their support for the activity and Fellow, benefit for their organisation in participating, how it relates to their current programs/priorities, and the rationale for the chosen Fellow(s). (See section 8.4 Criteria 3)
- Any other documents including copies of MOUs or other formal agreements and Fellow workplans (where relevant) should be attached to the Application form.

In preparation of the Application Form, Australian organisations should refer to the ALA Fellowship Guidelines. A range of tools are also available on the AusAID website to assist Australian organisations.

The completed ALA Fellowships Application Form, Fellow Nomination Form(s) and attachments should be submitted by mail or courier by **5 pm 27 August 2008**. Applications must be submitted in Microsoft Word format on CD-ROM, accompanied by an unbound print copy. **Faxed or emailed applications will not be accepted.** AusAID will acknowledge receipt by email.

8.2 Short-listing of Applications

All applications will be sent to Overseas Posts for comment on the proposed activities, the Australian organisation's presence in-country and appropriateness of their counterpart organisation. The Post will rank applications based on their relevance and potential to achieve development objectives in the region and/or country. The Post will also consider nominated Fellows and provide comment where appropriate.

AusAID will convene an Internal Working Group (IWG), comprising of AusAID representatives from the relevant country program and/or thematic areas, to assess applications against the selection criteria in Table 1. The IWG will also take into account Post feedback and rankings. Extra weighting may be accorded for submissions nominating activities in one of the priority areas. Appropriate regional representation is also taken into account in the assessment.

The IWG will shortlist applications based on the scores achieved and make recommendations to the External Selection Panel.

8.3 Final Selection

AusAID will convene an ALA Fellowships External Selection Panel (ESP) to consider the recommendations of the IWG and make the final selection of successful Australian host organisations. The ESP will be chaired by AusAID at Assistant Director General level, and will include inter-departmental representatives.

Decisions of the ESP are final and confidential. Due to the number of applications anticipated, no correspondence regarding outcomes of the selection process will be entered into. Both successful and unsuccessful organisations will be notified of results in the first week of December 2008.

If selected, Australian host organisations will enter into either a Funding Agreement or ROU with AusAID (see Section 9).

Host Organisations should take into account the duration of AusAID's competitive selection process and required visa processing times for Fellows when planning their fellowship activities and estimating start and finish dates. Successful Australian organisations will not receive contracts until mid December 2008 at the earliest, so should not plan to commence fellowship programs before February 2009.

8.4 Table 1: Selection Criteria and Documentation Requirements (selection criteria have equal weighting)

	CRITERIA	DOCUMENTATION	RATIONALE
1	IMPACT OF PROGRAM/ACTIVITIES	<ul style="list-style-type: none"> • Answers to Questions 5-8 & 12 • A clear definition of the program/activities, their purpose, and alignment with the goals of the ALAF Program. • Emphasis on how leadership and capacity will be strengthened. • Answer to Question 13 demonstrating an understanding of gender equality implications. 	<p>Is there evidence that the proposed program/activities accords with national and/or Australian priorities for policy or development agenda in the home country?</p> <p>Is the program suitable to achieve the proposed impact? Is there evidence that the program can be expected to achieve its specified objectives given the proposed nature and structuring of the inputs?</p> <p>Are the activities in the program likely to transfer/exchange knowledge or to achieve relevant skills?</p> <p>Will the program strengthen leadership potential of Fellows and contribute to capacity building in the home organisation?</p> <p>Interventions that promote gender equality have been shown also to contribute to sound development outcomes. How will the Fellowship program/activities help participants to understand how gender equality is relevant to their work?</p>
2	LEADERSHIP POTENTIAL AND QUALITY OF NOMINATED FELLOWS	<ul style="list-style-type: none"> • Answer to Question 9 • Clear rationale for selection of specific Fellow(s) • Clear description of the process for selection and the Counterpart's involvement. • Completed Fellow Nomination Form and CV for each fellow • Work Plan for each Fellow (if applicable) • Answer to Question 13 demonstrating attention to a gender balance in participation 	<p>The prospective Fellow should be a current leader or an 'influencer' of policy or reform in their chosen profession, or aspiring mid-career professionals who can demonstrate their high achievement. A clear and sound selection process for Fellow(s) demonstrating significant Counterpart involvement.</p> <p>A vision of how participation in the ALA F Program and professional networking will benefit the Fellow and counterpart organisation to address a policy or critical issue on the Fellow's return. A Fellowship plan which is feasible and relevant to their career (this may only apply to professional attachments).</p> <p>Demonstrated leadership qualities and for example – achievement and results orientation, strategic thinking and creating vision, acting with integrity; and education (e.g. if appropriate, have earned a degree from a university or equivalent tertiary institution).</p> <p>The gender plan clearly states how a gender balance in participation will be promoted, and how any barriers to women's and men's participation (e.g. as a result of family responsibilities, discrimination or limiting gender roles) will be addressed in the fellowship program design.</p> <p>The Australian organisation must undertake to use all reasonable efforts to ensure that none of the Fellows are associated with terrorism.</p>

3	COUNTERPART SUPPORT AND SUSTAINABILITY OF LINKS	<ul style="list-style-type: none"> • Answers to Questions 10-12 • Letter Of Support from Counterpart(s) signed at senior level • Evidence that Counterpart Organisation(s) offer enabling and supportive environments for identified reforms • Post-Fellowship Work Plan Strategy 	<p>Letters from each participating counterpart organisation should support the proposed activity, and should release the Fellow for the duration of the ALA Fellowship. They must include a clear commitment to ensuring that the Fellows will implement their work plans on return and will be given time and opportunity to disseminate knowledge and skills they have acquired.</p> <p>Australian organisations should outline their plans to maintain links with Fellow(s) and support them on their return through, for example, coaching, joint research or follow-up visits.</p> <p>Willingness of Fellows to maintain a strong cooperative relationship with their Australian counterparts on return home. (NB: The Australian Government will be developing an alumni plan over 2008 which will assist in maintaining links with returned Fellows.)</p> <p>Evidence that the Australian organisation has worked cooperatively with the counterpart in preparing and planning the ALA Fellowship program and in identifying joint objectives.</p> <p>The Australian organisation must undertake to use all reasonable efforts to ensure that none of its counterpart organisations are associated with terrorism.</p>
4	CAPACITY OF HOST ORGANISATION	<ul style="list-style-type: none"> • Answers to Questions 14-15. Capability Statement • Demonstrates experience in managing similar projects. 	<p>The Australian organisation should have experience in managing similar programs/activities.</p> <p>The Australian organisation must have financial and management systems capable of supporting the program/activities.</p>

9. FUNDING AGREEMENT/ RECORD OF UNDERSTANDING (ROU)

For Round 4 AusAID will enter into Funding Agreements or Records of Understanding (ROUs), with Australian host organisations.

The agreement with AusAID will vary according to the type of Australian host organisation.

Activity Schedules will be signed under umbrella ROUs where these are in place between AusAID and Australian Government entities.

For non-umbrella Commonwealth agencies, AusAID will enter into a stand alone ROU except where there may be a benefit to put in place an umbrella ROU.

All other organisations, including State government agencies, NGOs, private companies, higher education providers, research centres, professional associations etc, will enter into a Funding Agreement with AusAID.

Funding Agreements will define the activities to be implemented; timeframe; and the respective financial and other responsibilities and obligations of each party. Funding Agreements or ROUs must be finalized within 14 days of the date upon which the first draft is forwarded to the successful Australian host organisation.

Grants are disbursed as a single advance payment following ROU/Funding Agreement signature and AusAID's receipt from the Australian host organisation of a valid tax invoice.

The Australian host organisation must undertake to use all reasonable efforts to ensure that none of the program funds are used to provide support to individuals or entities associated with terrorism.

Further information about listed persons and entities is available from DFAT at www.dfat.gov.au/icat/persons_entities/explanatory_note.html. A full list of listed persons and entities is available from DFAT at: www.dfat.gov.au/icat/freezing_terrorist_assets.html. A register of listed 'terrorist organisations' for the purposes of the Commonwealth Criminal Code is available from National Security Australia at: www.nationalsecurity.gov.au.

9.1 ACTIVITY IMPLEMENTATION

The Australian host organisation is responsible for:

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| FINANCIAL | : | <ul style="list-style-type: none"> • All funds granted by AusAID • Proper handling of funds • Acquitted financial report at completion of activity |
| MOBILISATION | : | <p>All aspects of Activity implementation, including all official, personal and commercial arrangements (including travel, payment of allowances, health insurance, accommodation).</p> <p>**Please note that AusAID staff (in any location) are not available to assist in arranging visas, customs clearances, travel/accommodation bookings or meetings and appointments.</p> |
| MANAGING THE PROGRAM/ACTIVITIES | : | In-Australia management of the program/activities of the Fellowship as detailed in the scope of services for each ROU or Funding Agreement. |
| REPORTING | : | <p><i>Activity Completion Report</i> - submitted to AusAID within the specified timeframe (Section 10 below).</p> <p><i>Six month Post Fellowship Survey</i> – administered by Australian host organisations (Section 11 below)</p> |

10. COMPLETION REPORT AND FUNDS ACQUITTAL

A completed Activity Completion Report (ACR) must be submitted to AusAID by the Australian host organisation by the scheduled activity completion date specified in the Funding Agreement/ROU (or as otherwise agreed in writing by both parties). The ACR includes a financial acquittal pro forma, a pro forma for completion by the partner country counterpart organisation and Fellows' report. An organisation's eligibility to apply for new ALAF Program grant(s) depends upon timely submission of ACR from previous Fellowship program(s).

11. SIX-MONTH POST-FELLOWSHIP SURVEY

In order to assess the continuation of benefit of the ALAF Program, Australian Host Organisations will assist AusAID in administering a post-fellowship survey six months following the successful completion of Fellowship activities. AusAID will provide advice and a short proforma survey to successful host organisations during the implementation phase of programs.

12 FURTHER INFORMATION

Further information, application details and ALAF Program documents are available through the www.australianscholarships.gov.au site, or directly through www.usaid.gov.au/scholar. All enquiries can be directed to the ALA Fellowships Secretariat at alafellowships@ausaid.gov.au.

Any advice provided to applicant organisations concerning possible program/activity concepts will not be binding on either AusAID or the ALA Fellowship Selection Panels in its consideration of any application.

Need more help?

The Australian Government website, www.australianscholarships.gov.au, links to information about different scholarship and fellowship programs available through AusAID and Department of Education, Employment and Workplace Relations.

AusAID's website (www.usaid.gov.au) is a rich source of information and policy documents which may assist in preparing strong submissions. The following documents are relevant:

- Aspects of Development and Activity Design (available from www.usaid.gov.au/pslp), for information about design integrity
- Gender equality in Australia's aid program – why and how (March 2007)
- Aid and the environment – building resilience, sustaining growth –an environment strategy for Australian aid (August 2007)
- Tackling corruption for growth and development – a policy for Australian development assistance on anti-corruption (March 2007)
- Pandemics and Emerging Infectious Diseases Strategy 2006-2010
- Helping health systems deliver – a policy for Australian development assistance in health (August 2006)
- Better Education – a policy for Australian development assistance in education (May 2007)
- Meeting the challenge: Australia's international HIV/AIDS strategy (July 2004)
- Individual country program strategies (available from www.usaid.gov.au/country/default.cfm)

The Institute of Public Administration Australia (IPAA) has developed helpful guidelines for hosting successful work and study placements: www.ipaa.org.au.